

Historic Preservation Commission
Minutes – June 11, 2024

1. Call to Order: Chairman Moore called the meeting to order at 6:02 pm.
2. Roll Call: Chairman Moore, Vice Chairman Sanders; Commissioners Beroza and Taylor were present. Commissioner Griffin was absent.

Staff: Bryan Wood – Community Development Director; Emily Carson – Community Planner; and Joni Ary – Recording Clerk.

Guests: Darrell Holder and Elle Loudermilk

3. Citizens with Input – None.
4. Announcements – Chairman Moore asked cell phones to be placed on silent and read the procedures for public hearings before the Commission.
5. Approval of Agenda – Vice Chairman Sanders motioned to approve the agenda as submitted; Commissioner Beroza seconded; all were in favor, and it was unanimously approved.
6. Approval of Minutes - Commissioner Beroza motioned to approve the minutes as submitted; Vice Chairman Sanders seconded; all were in favor, and it was unanimously approved.
7. Old Business – None.
8. New Business – Public Hearing
 - a. COA-0071-2024. Install a privacy fence and landscaping at 904 Duncan Avenue. The applicant is Darrell Holder.

Mr. Wood advised the applicant's original proposal stated that there would be brick columns on each corner of the section fronting Duncan Avenue, but has advised he will not include the columns. The applicant requests to enclose a portion of the property with a privacy fence to block the view of utility trailers planned to be stored on the property. The fence will enclose the eastern portion of the property, leaving the existing house and its front yard visible from Duncan Avenue. The wooden fence will be six-foot tall, with shrubbery between the fence and Duncan Avenue. The staff recommendation is to approve the application with the following conditions: 1). Placement of the fence shall maintain a 25-foot setback along Duncan Avenue; 2). Six-foot-tall Foster's Holly shall be installed 10 feet on center between the fence and Duncan Avenue; 3). A species of understory tree approved by staff may be substituted for required shade trees in the required buffer and 4). Installation of the fence shall not obstruct the flow of stormwater draining through the site.

Chairman Moore opened the public hearing at 6:05 pm and called for anyone in favor of the request.

The applicant, Darrell Holder, stated the fence he wanted to install would match the fence at 711 Washington Street. Mr. Holder asked for clarification regarding the location of the trees to be planted along the eastern property boundary. Mr. Wood stated the trees can be planted either inside or outside the fence. Mr. Holder stated he was not a fan of Holly trees. Mr. Wood stated it would be acceptable for a different type of evergreen tree. Commissioner Beroza asked if the double gate would be the primary access to the property. Mr. Holder stated it would be. Vice Chairman Sanders stated she was not opposed to the fence, but stated the current fence on Ball Street does not look maintained. Mr. Holder

advised he is working diligently to replace flawed boards with new ones. Mr. Holder stated he will use his workers during the slow months to install the new fencing at 904 Duncan Avenue, and the taller trailers will be parked in the back corner of the property to keep out of sight.

Chairman Moore asked if anyone present would like to speak in opposition to the request; there being none, the public hearing was closed at 6:18 pm.

Commissioner Beroza moved to approve the application as submitted with the conditions outlined by staff, including allowing acceptable substitution for Holly trees as determined by staff. Commissioner Taylor seconded the motion, all in favor, and it was unanimously approved.

9. Other Business.

a. Discuss Downtown Historic District.

Mr. Wood stated a computer has been set up at the Community Development building so Commissioners can work on the downtown historic district report. Vice Chairman Sanders stated she has worked on summaries of some of the properties and has pictures to add to the report. Mr. Wood stated the Commission will have access to the Tax Assessor's website and the completed Historic Survey on the computer.

Chairman Moore stated that she was not present at the last meeting and had concerns about enlarging the historic district to include non-contributing parcels. Mr. Wood stated suggested the Commission can recommend a smaller district boundary based on public comment.

b. Commission questions or comments.

Commissioner Beroza asked all future staff reports to be labeled so that the documents would be easier to use at the meetings.

Commissioner Beroza asked if items would still go to the Main Street Board first, and based on their recommendations, the item would be forwarded to this Commission. Mr. Wood stated that this is correct, which is why the Historic Preservation Commission normally meets after the Main Street Advisory Board.

10. Adjournment. There being no further business to come before the Commission, the meeting was adjourned at 6:33 pm.

Approved 07.09.24